

## **FREELAND PARISH COUNCIL**

Councillors are hereby summoned to attend a meeting of Freeland Parish Council, to be held on **MONDAY 15<sup>TH</sup> NOVEMBER 2021**, at **7.30pm in the VILLAGE HALL**. The public are invited to attend.  
The business will be as follows:

1. **PUBLIC PARTICIPATION SESSION** (see note below)
2. **TO RECEIVE APOLOGIES FOR ABSENCE**
3. **CODE OF CONDUCT: To receive any Amendments to Register of Members' Interests and Declarations of Interest from Councillors for matters to be considered at the meeting**
4. **APPROVAL OF MINUTES:**  
To approve and sign as a correct record the Minutes of the Ordinary Parish Council Meeting held on Monday 18<sup>th</sup> October 2021.
5. **URGENT BUSINESS - To receive any reports and discuss and agree any action as necessary**
6. **MATTERS ARISING FROM THE MINUTES:**
  - (a) **Mobile coverage in Freeland** – to receive an update on progress to improve mobile signal
  - (b) **Bench on The Green** – to update on progress on bench order/installation
  - (c) **Yellow Rattle trial sites** – to receive an update on progress and to note concerns raised by resident
  - (d) **Platinum Jubilee Celebrations** – to receive an update on possible tree planting sites for the initiative to “Plant Trees for the Jubilee” and application for tree saplings
  - (e) **WASP (Windrush Against Sewage Pollution)** – to note any response from Thames Water and Robert Courts MP following letters of concern
  - (f) **Freeland Methodist Church** – to note response to letter of concern regarding current condition of building and to discuss if any further action is required
7. **PARISH COUNCILLOR VACANCY – TO NOTE RESIGNATION OF CLLR. TOMKYS AND TO DISCUSS HOW TO FILL THE VACANCY**
8. **PLANNING - Applications received & WODC Decisions plus:**
  - **Neighbourhood Plan** – to receive an update on progress with next steps to kick starting the process for a Neighbourhood Plan and discuss ways of encouraging involvement from residents
  - **Oxfordshire 2050 consultation** – to note response to consultation submitted
  - **Oxford/Cambridge Arc consultation** – to note response to consultation not submitted
  - **WODC Planning Policy** - Adoption of Affordable housing Supplementary Planning Document – details emailed around
9. **REPORT OF COUNTY AND DISTRICT COUNCIL BUSINESS**
10. **FINANCIAL MATTERS:**
  - (a) Presentation of the monthly financial report
  - (b) Clerk's laptop – to approve purchase of new laptop and monitor
  - (c) To note and discuss requests for donations received x 3
  - (d) Approval of invoices for payment
  - (e) Consideration of Budget and Precept Requirement for 2022/23
  - (f) To review the effectiveness of internal audit process (to include review of financial system)
  - (g) Any other financial business – to receive an update on change of bank signatories
11. **PARISH COUNCIL STANDING ITEMS:**
  - (a) **Play Areas/Playing Field/Play Equipment Book** – to receive any reports plus:
    - **Reports: Zip wire steps** - to decide whether to go ahead with these;
    - **Water for cricket square** – to update on progress with adding a water supply to the new storage shed.
    - **Play equipment replacement for wooden climber and toddler area development** – to receive an update on order and installation of new equipment and to confirm whether post installation inspection is required, and if so, who will carry this out
    - **Shockwave treatment for field** – to approve request to have shockwave treatment carried out on field to improve drainage
    - **Playground Inspection Training** - to receive an update on progress on updating the weekly play area checklist following Playground Inspection Training

- **Tractor Winter Service** – to discuss whether this is required to be carried out this year.
- **Playground Annual Inspection** – to note report following inspection and to approve quote for replacement safety surfacing under junior slide
- **Bins** – to decide whether to keep litter bins in toddler play area and by youth shelter or to replace with new style combined bin and decide on location, and to confirm relocation of bin by 18 Wroslyn Road

**(b) Village Highway Matters – to receive any reports:**

- **Traffic calming measures** – to receive an update from Traffic Calming Working Group, and to update on the traffic survey and to approve applying for 20mph limit in village
- **Hedgerow & Wildflower Grants** – to receive an update on whether the PC is eligible to apply for the Wild Oxfordshire Hedgerow Grant and the Glorious Cotswold Grasslands Grant
- **Speedwatch** – to receive an update from Speedwatch group and to update on purchase of two Speedwatch signs
- **First and Last Mile** – to update on progress and to approve an agreement between PC and First and Last Mile re procurement of bus services via S106 funds
- **Memorial trees** – to note post on memorial tree by GOR is rotting and needs replacing and to discuss any action required

**(c) Footpath & Bridleway matters/Footpath Book** – to receive any reports: Footpath signage on BR1 needs attention – this has been logged with OCC.

**(d) Garden of Remembrance** – to receive any reports plus:

- **Bins** – to decide whether to keep both dog bin & litter bin or to replace both with one new style combined bin and decide on location (within or outside GOR gates)

**(e) Freeland Hall Management Committee** – to receive any reports

**(f) Village Pond** – to discuss any action required re removal of bulrushes and to discuss and approve additional tree work around pond

**(g) Broadmarsh Lane Amenity Area** – to note unauthorised tree trimming has taken place and to discuss if any action required

**12. ANNUAL PARISH MEETING – TO DISCUSS POSSIBLE DATES AND TOPICS FOR DISCUSSION**

**13. CORRESPONDENCE – To discuss and agree any actions arising from:**

- (a) OALC October update – details emailed around
- (b) WODC – Electric Vehicle Charging Points to be introduced across district – details emailed around
- (c) WODC – Fraud & Scam Awareness – to discuss setting up a presentation in the village hall for residents to attend – details emailed around

**14. CIRCULATION**

**15. TO RECEIVE A MONTHLY UPDATE REGARDING FREELAND PRIMARY SCHOOL**

**16. ANY OTHER BUSINESS - for preliminary discussion only**

**17. DATE OF NEXT MEETING:**

**Ordinary Council Meeting: Monday 20<sup>th</sup> December 2021, 7.30pm, in the Village Hall.**

**Note:** The Council is prohibited by law from making decisions on matters not included under any item in the published agenda except on certain matters in an emergency. The order of the Agenda items may be altered at the discretion of the Chairman.

**Public Participation Session:**

Each member of the public is entitled to speak once for no more than 3 minutes in the 10-minute Public Participation Session and may only speak in respect of business on the Agenda. Questions posed by the public shall be addressed to the Chairman and shall not require a response or debate although the Chairman may direct that a response to a question may be referred to a Councillor for an oral response or to the Clerk for a written or oral response. Names of those participating or addressing the Council may be recorded and published in Council minutes.

Lisa Smith, Parish Clerk.

10<sup>th</sup> November 2021