

Health and Safety Policy

General statement

1. Freeland Parish Council recognises and accepts its responsibilities as an employer for providing a safe and healthy working environment for its employees, contractors, volunteers and others who may be affected by the activities of the council.
2. The council will meet its responsibilities under the Health and Safety at work Act 1974 and will provide, as far as it is reasonably practicable, the resources necessary to fulfil this commitment.
3. The council will seek, as and when appropriate, expert technical advice on Health and Safety to assist the Clerk in fulfilling the Council's responsibilities for ensuring safe working conditions.

Aims

To provide as far as it is reasonably practicable:

1. A safe place of work and a safe working environment.
2. Arrangements for considering, reporting and reviewing matters of health and safety at work.
3. Providing safe system of work where required.
4. Obtaining specialist technical advice and assistance on matters of health and safety when necessary.
5. Provide sufficient information, instructions and training of all employees, contractors, volunteers to carry out their work safely.
6. Care and attention to the health, safety and welfare of employees, contractors, volunteers and members of the public who may be affected by the Council's activities.

Arrangements and responsibilities

As the council's safety officer, the clerk will:

1. Keep informed of relevant health and safety policies and legislations.
2. Advise the Council on the resource and arrangements necessary to fulfil the council's responsibilities under the Health and Safety at work Policy.
3. Make effective arrangements to implement the Health and Safety at Work Policy.
4. Ensure that matters of Health and Safety are regularly discussed and actioned at meetings of the Parish Council.
5. Ensure that risk assessments are carried out when required and reviewed when changes occur or annually.
6. All contractors and volunteers to be able to access a copy of the Council's Health and Safety at work Policy.
7. Ensuring that work activities by the Council do not unreasonably jeopardise the health and safety of the member of the public.
8. To maintain, report, and take action for all hazards, near misses, incidents and injuries that occur. Report to HSE in a timely manner should there be a RIDDOR.
9. Act as the contact and liaison point for the Health and Safety inspectorate.

All employees, contractors and volunteers will:

1. Co-operate fully with the aims and requirements of the health and safety at work policy and comply with the codes of practice.
2. Take reasonable care for their own health and safety, to use appropriate PPE (where required) and first aid provisions are available.
3. Take reasonable care for the health and safety of others.
4. Not intentionally interfere with or remove guarding, safety devices or equipment provided.
5. Not to misuse any plant, equipment, tools or materials.
6. To report as soon as possible any accident or incident to the clerk.

Insurance:

Every employer is required by the Employees' liability Act 1969 as amended to insure against liability for bodily injury of diseases sustained by their employees and arising out of and in the course of their employment.

review:

This policy it to be reviewed at least annually unless changes occur prior to the review date.

Signature of the Chairman:

Printed name of chairman:.....

Date: