

Minutes of the Parish Council Meeting held at Freeland Village Hall in the Newell Room at 7:30PM on Monday 26th September 2022.

Members Present:

Cllr R Faulkner, Cllr M Canning, Cllr A Bird, Cllr A Jackson, District Cllr L Arciszewska, District Cllr A Al-Yousuf, Clerk Fay Friend. Additionally 2 members of the public were in attendance.

1. **To receive apologies for absence-** Apologies received from Cllr P Foster, Cllr P Hatwell, and Cllr B Phillips.
2. **To receive Declaration of interest in agenda items-** Cllr A Jackson signed her interest with item 7 due to her connection to Freeland Friends and will not vote on any matter under this item.
3. **To approve minutes of the Parish Council meeting held on 18th July 2022** – It was **RESOLVED** that the minutes were signed as a true record this was proposed by Andrew, seconded by Mary-Ann and vote was unanimous.
4. **Public Participation session-** no members wished to partake.
5. **To discuss and agree any actions for urgent business-** there was no matters of urgent business to discuss.
6. **Matters arising from the minutes.**
 - (a) To discuss and approve replacement saplings- It was **RESOLVED** to approve the replacement of the dead saplings. With the plan to get them planted November and re-stake the surviving saplings. Mary-Ann to speak to Freeland nursery.

From previous minutes: following the death of H M the Queen we had to effect Operation London Bridge.

Events ran smoothly and the clerk now holds the book of condolences ready to be archived. Clerk to speak to Bill to enquire as to whether the village hall management committee would like the portrait of the Queen to hang up on display and if so they would like a matching portrait of King Charles.

7. **To discuss and prepare for Inspired Villages inquiry**

It was the council's decision to set aside the financial regulation under section 11.1.h. Proposed by Roger, seconded by Mary-Ann, voted unanimous.. This decision was made because of the timescale with the Inspired Villages appeal starting 8th November and the need for all evidence to be submitted by 11th October..

We have applied for, and been granted, Rule 6 status jointly with Freeland Friends. The start of the appeal inquiry will be on the 8th of November, location still to be confirmed, with the final decision to be expected in December.

It was **resolved** that the council are willing to continue to work with Freeland Friends. Amy will continue to update the council.

It was **resolved** to approve the payment for Drone footage. This was proposed by Andrew, seconded by Mary-Ann and all in favour.

It was **resolved** to approve the payment for the light survey. Proposed by Mary-Ann, seconded by Andrew and all in favour. A local charity has expressed interest to support us in our claims.

The council would like to say a massive thank you to Freeland Friends for all their contribution to the case.

Adherence to the financial regulations was resumed.

8. **To finalise plans for Public Meeting on Salt Cross and Possible Speed Reduction on 14th October**

Roger gave details for the structure of the evening detailing the speakers and attendees that can assist with the question-and-answer session.

The council have received comments from the residents up at Freeland Gate about potentially reducing the speed on the A4095 to reduce the speed from 40 MPH down to 30MPH. It was **RESOLVED** to add the reduction on the A4095 from 40MPH to 30MPH to the plans for speed reduction. Clerk to contact Myers to find out when the work is due to be finished with the landscaping for Freeland Gate and the connecting footpath to the industrial estate

9. To discuss and receive update on new/ existing planning applications.

Application 22/02188/FUL Freeland house. The council have decided to make no comments.

Application 22/02224/HHD 50 Broadmarsh Lane. The council have decided to make no comments

Application 22/02678/LBC and 22/02377/FUL Freeland Methodist church- It was **RESOLVED** to approve and submit the statement kindly written by Russ to submit the objections raised by the council. Currently there are 49 comments of objections from local residents. The council thanks Russ.

Change in licence application for 44 scaffolding limited for use of goods vehicle down Pigeon House Lane. More information is to be explored on this licence change before the council comments. Lidia has agreed to speak to Hanborough Chair on our behalf.

Application 21/00961/FUL Land south of Shaston- has been recommended for approval and due to go to Uplands committee on the 17th of October.

Spitfire homes approached the council to have a meeting this month. This was declined and a proposed protocol regarding the council's dealing with developers will be brought to a future meeting. Spitfire are still looking to put their application in later this year.

10. To decide whether to opt in or out of SAAA central External Auditing program. It was **RESOLVED** to opt in to the SAAA Central External Auditing Program this was proposed by Andrew, seconded by Mary-Ann and all in favour.

11. To receive updates from District and County Councillors.

There was no update from county council.

Lidia- Currently WODC are running a public consultation on the local plan. WODC want a wide range of residents to respond. There are changes to the way the bins will be collected meaning any on the highways are the responsibility of WODC and the ones off highways will be taken care of by the Parish Council. It was discussed and suggested that the bin outside the village hall should be emptied twice each week.

Alaa- highlighted the public consultation and that WODC really want to hear from the residents as to what they really want. He is still awaiting information on the Local plan (5-year supply) but raised the fact that the Future Oxfordshire partnership is in jeopardy.

12. To discuss and approve financial matters.

(a) To approve invoices for payment. - It was **RESOLVED** to pay the account presented proposed by Mary-Ann, seconded by Amy and all in favour.

The following invoices are requested to be approved for payment:

BACS Ref Number	To whom paid	Details	Amount (£)
BACS 191	Fay Friend	Clerk's salary - September	TBC
BACS 192	Roger Faulkner	Refund expenses	79.99
BACS 193	rendell garden services	mowing- July	70.00
BACS 194	rendell garden services	mowing - August	70.00
BACS 195	Free Library	repairs	139.98
BACS 196	OALC	Chairman- training	66.00
BACS 197	TBC	insurance renewal	TBC
BACS 198	R A Crocker Ltd	Pond clearance	1,241.40
BACS 199	Summit trees	Wroslyn Road	300.00
BACS 200	Moore	External Audit Fee	480.00
BACS 201	HugoFox	Website	287.86
BACS 202	Freeland Hall	hall hire	12.50
BACS 203	ready print	retirement fliers	128.00
BACS 204	ready print	open meeting fliers	208.00
BACS 205	ACG	IV drone	936.00
BACS 206	ubico	bin collection	226.37
BACS 207	ubico	bin collection	558.62
BACS 208	HMRC	Tax repayment	740.00
BACS 209	Amy Jackson	Expenses	149.20
Check	British Legions	poppy wreaf	30.00
		Total:	5,723.92

(b) To approve bank reconciliation. – It was **RESOLVED** to approve the bank reconciliation.

This was signed by Mary-Ann

(c) To review the income and expenditure for the year to date. – Reports were noted

(d) To discuss and approve payment for new defibrillator battery for the sports clubs defibrillator – after a brief discussion this has been declined by the council.

(e) To note the insurance is due for renewal and discuss supplier to go with proposed Andrew, seconded by Mary-Ann and all in favour.

(f) To approve quote for replacement noticeboard – deferred to next meeting while obtaining two additional quotes

(g) To approve quote for fliers – It was **RESOLVED** to approve the ordering of the fliers proposed by Mary-Ann, seconded by Amy and all in favour

(h) To approve joining of SLCC – It was **RESOLVED** to approve the joining of SLCC

(i) To approve setting up of 'Planning' Cost code from General Reserves - It was **RESOLVED** to approve the moving of funds £10,000 to new title. A modification to the initial proposal with a change of cost code name to 'Crisis Provisions' This was proposed by Roger seconded by Amy and all approved.

(j) Any other financial business – the annual donation payment for the memorial Poppy wreath. It was **RESOLVED** to approve and increase the donation to £30.

13. To discuss and adopt new policies

- (a) Vexatious Complaints Policy
- (b) Dignity at work policy
- (c) Code of conduct
- (d) Civility and respect Pledge
- (e) standing orders 2022 version

It was agreed by the council that this item be deferred to the November meeting.

14. PARISH COUNCIL STANDING ITEMS:

- (a) Play Areas/Playing Field/Play Equipment Book

(i) To note the annual inspection is due in October – Clerk to chase for date of inspection and circulate once received.

(b) Village Maintenance – the mowing of the different sections of the village needs to be understood and roles/ responsibilities need to be understood by all contractors. Mary-Ann agreed to speak to the three contractors to rectify some of the ongoing issues.

- 15. To receive reports from councillors representing the Council on outside meetings.**
Roger has been contracted by the chair of Hanborough Parish Council to arrange some discussions about working together to resolve common interests between the two parishes.
- 16. To note the date of next Parish Council meeting 10th October 2022**

The meeting closed at 10:05PM