

FREELAND PARISH COUNCIL

Councillors are hereby summoned to attend a meeting of Freeland Parish Council, to be held on **MONDAY 19TH JULY 2021**, at **7.30pm** in the **VILLAGE HALL**. The public are invited to attend.

The business will be as follows:

1. **PUBLIC PARTICIPATION SESSION** (see note below)
2. **TO RECEIVE APOLOGIES FOR ABSENCE**
3. **CODE OF CONDUCT: To receive any Amendments to Register of Members' Interests and Declarations of Interest from Councillors for matters to be considered at the meeting**
4. **APPROVAL OF MINUTES:**
To approve and sign as a correct record the Minutes of the Ordinary Parish Council Meeting held on Monday 21st June 2021.
5. **URGENT BUSINESS - To receive any reports and discuss and agree any action as necessary**
6. **MATTERS ARISING FROM THE MINUTES:**
(a) Mobile coverage in Freeland – to receive an update on progress to improve mobile signal
(b) List of land ownership around Freeland – to note contents of list of landowners around the village
7. **PLANNING** - Applications received & WODC Decisions
8. **REPORT OF COUNTY AND DISTRICT COUNCIL BUSINESS**
9. **FINANCIAL MATTERS:**
(a) Presentation of the monthly financial report
(b) Motor Insurance Renewal – to approve the insurance renewal premium for the tractor – details emailed around
(c) Annual audit – To receive an update on progress
(d) Approval of invoices during August - to discuss the approval of invoices that need to be paid during August and decisions on any planning applications received.
(e) Approval of invoices for payment
(f) Risk Assessment Annual Review – to review the Risk Assessment document
(g) Mowing in Freeland – to note price increase from contractor for mowing verges in Freeland
(h) Bench maintenance report – to note bench maintenance report with recommendation of repeating work in 2022
(i) Any other financial business – to receive an update on change of bank signatories
10. **PARISH COUNCIL STANDING ITEMS:**
(a) Play Areas/Playing Field/Play Equipment Book – to receive any reports plus:
 - **Damaged zip wire chain sleeve; damaged trampoline tile; barbed wire in hedge behind play area** – to receive an update
 - **Water for cricket square** – to update on progress with adding a water supply to the new storage shed.
 - **Play equipment replacement for wooden climber and toddler area development** – to receive an update from working group and to discuss first design proposals and layout, together with quotation for works.
 - **Pitch Maintenance agreement** – to approve signing a Pitch Maintenance Agreement from Football Club for the FA**(b) Village Highway Matters – to receive any reports:**
 - **Traffic calming measures** – to receive an update from Traffic Calming Working Group, to update on the traffic survey and to approve quote for survey.
 - **Dead oak tree by 149B Wroslyn Road** – to note response from Highways re possible dead oak tree on grass verge.
 - **Parking at Freeland School** – to discuss any suggestions about a way forward with regards to letter sent to school re parking problems in Oakland Close**(c) Footpath & Bridleway matters/Footpath Book** – to receive any reports
(d) Garden of Remembrance – to receive any reports
(e) Freeland Hall Management Committee – to receive any reports
(f) Bench on The Green – to note bench is in poor state of repair and to discuss if any action is to be taken

(g) Willow trees by the pond – to approve quote for pollarding 2 x crack willows next to village pond

11. **CORRESPONDENCE** – To discuss and agree any actions arising from:
(a) OALC June update – details emailed around
(b) WODC – Litter and dog bin replacement and renewal programme – details emailed around
12. **CIRCULATION**
13. **TO RECEIVE A MONTHLY UPDATE REGARDING FREELAND PRIMARY SCHOOL**
14. **ANY OTHER BUSINESS** - for preliminary discussion only
15. **DATE OF NEXT MEETING:**
Ordinary Council Meeting: Monday 20th September 2021, 7.30pm, in the Village Hall
(no meeting in August)

Note: The Council is prohibited by law from making decisions on matters not included under any item in the published agenda except on certain matters in an emergency. The order of the Agenda items may be altered at the discretion of the Chairman.

Public Participation Session:

Each member of the public is entitled to speak once for no more than 3 minutes in the 10-minute Public Participation Session and may only speak in respect of business on the Agenda. Questions posed by the public shall be addressed to the Chairman and shall not require a response or debate although the Chairman may direct that a response to a question may be referred to a Councillor for an oral response or to the Clerk for a written or oral response. Names of those participating or addressing the Council may be recorded and published in Council minutes.

Lisa Smith, Parish Clerk.

12th July 2021