

FREELAND PARISH COUNCIL

Councillors are hereby summoned to attend a meeting of Freeland Parish Council, to be held on **MONDAY 21ST MARCH 2022**, at **7.30pm** in the **VILLAGE HALL**. The public are invited to attend.
The business will be as follows:

To commence with a minute's silence to think about the people in Ukraine

1. **PUBLIC PARTICIPATION SESSION** (see note below)
2. **TO RECEIVE APOLOGIES FOR ABSENCE**
3. **CODE OF CONDUCT: To receive any Amendments to Register of Members' Interests and Declarations of Interest from Councillors for matters to be considered at the meeting**
4. **APPROVAL OF MINUTES:
To approve and sign as a correct record the Minutes of the Ordinary Parish Council Meeting held on Monday 21st February 2022.**
5. **URGENT BUSINESS - To receive any reports and discuss and agree any action as necessary**
6. **MATTERS ARISING FROM THE MINUTES:**
 - (a) **Mobile coverage in Freeland** – to receive an update on progress to improve mobile signal
 - (b) **Grass verge by Freeland House**– to receive an update on any response from Highways regarding the reinstatement of the verge opposite the nursing home
 - (c) **Platinum Jubilee Celebrations** – to receive an update on any actions required for the Platinum Jubilee Celebrations (Big Lunch style event) on 5th June
 - (d) **Woodland Trust hedgerow planting** – to receive an update on tree saplings delivery and planting
 - (e) **Annual Parish Meeting** – to finalise arrangements including refreshments and delivery of flyers
 - (f) **Oxfordshire Treescapes Project** – to receive an update on detailed treescapes report for Freeland and to decide whether to take part in project
 - (g) **Operation London Bridge** – to update on purchase of photo, flag and book of condolence and approve draft notice
 - (h) **Appointment of new Clerk** – to update on interviews and to confirm appointment of new Clerk/RFO, and confirm termination date/handover period for current Clerk
 - (i) **Donated bench for Village Hall garden** – to approve quote for bench refurbishment and plaque and to approve location for placement of bench
7. **PLANNING - Applications received & WODC Decisions plus:**
 - **Neighbourhood Plan** – to receive an update on progress with next steps to starting the process for a Neighbourhood Plan and discuss ways of encouraging involvement from residents, plus to consider topics/questions to include in a village survey.
 - **Inspired Villages planning application** – to receive an update
 - **Parish Online Mapping software** – to discuss how Councillors are getting on with new software and to discuss future use
 - **Salt Cross Garden Village AAP** – Invite from Inspectors to comment on Additional work – infrastructure delivery and viability and note on agreed actions
8. **AID FOR UKRAINE** – to discuss what if anything the Parish Council should or can do to help the situation in Ukraine
9. **REPORT OF COUNTY AND DISTRICT COUNCIL BUSINESS**
10. **FINANCIAL MATTERS:**
 - (a) Presentation of the monthly financial report
 - (b) Request for donation – to consider request for donation from the West Oxfordshire Citizen's Advice Bureau
 - (c) Approval of invoices for payment
 - (d) Pension scheme – to update on employer re-enrolment duties and re-enrolment date
 - (d) Any other financial business

11. PARISH COUNCIL STANDING ITEMS:

(a) Play Areas/Playing Field/Play Equipment Book – to receive any reports plus:
Reports: To note accident of toddler falling from junior slide and to discuss if any action required; To receive an update on sand chute lever jamming, and to discuss how to fund topping up the sand going forward;

- **Water for cricket square** – to update on progress with adding a water supply to the new storage shed.
- **Cricket netting on field** – to consider request from Cricket Club for donation towards cricket netting

(b) Village Highway Matters – to receive any reports:

- **Traffic calming measures** – to receive an update from Traffic Calming Working Group
- **Speedwatch**– to receive an update from Speedwatch group
- **Bus shelter on A4095** – to update on progress in getting a new shelter installed on A4095
- **First & Last Mile** – update on service received – details emailed around
- **Grass verge from Pigeon House Lane down to The Green** – to discuss whether to mow this verge or leave for wildflowers

(c) Footpath & Bridleway matters/Footpath Book – to receive any reports: Footpath signage on BR1 needs attention – this has been logged with OCC.

(d) Garden of Remembrance – to receive any reports plus:

- **S106 Public Art funds** – to discuss whether to use some S106 Public Art money to fund a new mosaic/inscription/sculpture at the GOR

(e) Freeland Hall Management Committee – to receive any reports plus:

- Laurel hedge by left hand side of village hall – to discuss and approve the trimming of the hedge by around 1m in height
- Village hall sustainability – to discuss what, if anything, can be done to improve the sustainability of the village hall

(f) Village Pond – to receive any reports

(g) Amenity area – to approve quote to remove cherry tree that is leaning and has hollow trunk

12. CORRESPONDENCE – To discuss and agree any actions arising from:

(a) OALC February update – details emailed around

(b) OALC salary award 2021-22 – details emailed around

(c) Community First Oxfordshire – Asset Based Community Development and Active Listening training courses – details emailed around

(d) OALC – what can Local Councils do about Ukraine – details emailed around

(e) OCC – A40 archaeological investigation works to start w/c 21st March – detailed emailed around

13. CIRCULATION

14. TO RECEIVE A MONTHLY UPDATE REGARDING FREELAND PRIMARY SCHOOL

15. ANY OTHER BUSINESS - for preliminary discussion only

16. DATE OF NEXT MEETING:

Ordinary Council Meeting: Tuesday 19th April 2022, 7.30pm, in the Village Hall

Annual Parish Meeting: Friday 22nd April 2022, 7.30pm, in the Village Hall.

Note: The Council is prohibited by law from making decisions on matters not included under any item in the published agenda except on certain matters in an emergency. The order of the Agenda items may be altered at the discretion of the Chairman.

Public Participation Session:

Each member of the public is entitled to speak once for no more than 3 minutes in the 10-minute Public Participation Session and may only speak in respect of business on the Agenda. Questions posed by the public shall be addressed to the Chairman and shall not require a response or debate although the Chairman may direct that a response to a question may be referred to a Councillor for an oral response or to the Clerk for a written or oral response. Names of those participating or addressing the Council may be recorded and published in Council minutes.