



## **FREELAND PARISH COUNCIL**

Councillors are hereby summoned to attend the next meeting of Freeland Parish Council at 7.30pm on Monday 11th September 2023 in the Newell Room.

### **Agenda and Summons**

#### **Pre meeting: Election of chairman**

1. **To receive apologies for absence**
2. **To receive Declaration of interest in agenda items.**
3. **To approve minutes of the Parish Council meeting held on 10<sup>th</sup> July 2023**
4. **Public Participation session**
5. **To discuss and agree any actions for urgent business**
6. **Update on progress from previous minutes (items not on agenda elsewhere)** – Noticeboards, A4095 footpath.
7. **Planning**
  - (a) To receive update on new and existing planning applications, including Methodist Church Appeal Hearing, Spitfire Homes, Botley West Solar farm
  - (b) To consider response to WODC Local Plan 2041
  - (c) To receive update on Freeland Village Design Statement
8. **To receive updates from District and County Councillors.**
9. **To discuss and approve financial matters.**
  - (a) To approve invoices for payment August and September.
  - (b) To approve bank reconciliation.
  - (c) To review the financial reports
  - (d) S106 Arts fund
  - (e) To add signatures to Unity Trust Bank
10. **Working Groups Update: Sustainability and Community**
11. **Parish Council Standing Items.**
  - (a) Play Areas/Playing Field/Play Equipment Book – Safety Report findings and toddler swing action, field booking issues, storage shed and insurance
  - (b) Village Maintenance and Highway Matters – village gates, trees – discussion of quote from Summit Trees, verges and yellow rattle trial sites, PHL hedge, S7 double decker bus issues.
  - (c) Village Hall - storage
  - (d) Garden of Remembrance – maintenance costs
  - (d) Defibrillator and first aid training
  - (e) Policies for adoption- Disciplinary and Grievance
  - (f) To discuss Electric Charging points
  - (g) To consider projects for WODC Community Funding grants
  - (g) Completion of OCC Highways Satisfaction Survey.
12. **File sharing and Councillor emails** -To receive update on using Google Drive and generic emails
13. **To receive reports from councillors representing the Council on outside meetings** - Eynsham Estates meeting on Public Rights of Way
14. **To note the date of next Parish Council meeting**

**Note:** The Council is prohibited by law from making decisions on matters not included under any item in the published agenda except on certain matters in an emergency. The order of the Agenda items may be altered at the discretion of the Chairman.

#### **Public Participation Session:**

Each member of the public is entitled to speak once for no more than 3 minutes in the 10-minute Public Participation Session and may only speak in respect of business on the Agenda. Questions posed by the public shall be addressed to the Chairman and shall not require a response or debate although the Chairman may direct that a response to a question may be referred to a Councillor for an oral response or to the Clerk for a written or oral response. Names of those participating or addressing the Council may be recorded and published in Council minutes.