

FREELAND PARISH COUNCIL

Councillors are hereby summoned to attend a meeting of Freeland Parish Council, to be held on **MONDAY 20TH DECEMBER 2021**, at **7.30pm** in the **VILLAGE HALL**. The public are invited to attend.
The business will be as follows:

1. **PUBLIC PARTICIPATION SESSION** (see note below)
2. **TO RECEIVE APOLOGIES FOR ABSENCE**
3. **CODE OF CONDUCT:** To receive any Amendments to Register of Members' Interests and Declarations of Interest from Councillors for matters to be considered at the meeting
4. **APPROVAL OF MINUTES:**
To approve and sign as a correct record the Minutes of the Ordinary Parish Council Meeting held on Monday 15th November 2021.
5. **URGENT BUSINESS** - To receive any reports and discuss and agree any action as necessary
6. **MATTERS ARISING FROM THE MINUTES:**
 - (a) **Mobile coverage in Freeland** – to receive an update on progress to improve mobile signal
 - (b) **Parish Councillor vacancy** – to update on progress in filling the vacancy and to approve co-option of prospective candidate
 - (c) **Yellow Rattle trial sites** – to receive an update on progress
 - (d) **Platinum Jubilee Celebrations & Hedgerow Grant** – to receive an update on application for tree saplings from Woodland Trust and Hedgerow Grant from Wild Oxfordshire (via Eynsham Nature Recovery Network)
 - (e) **WASP (Windrush Against Sewage Pollution)** – to note response received from Thames Water following letter of concern & note additional letter from Robert Courts MP re storm overflows
 - (f) **Annual Parish Meeting** – to update on date of meeting and topics for discussion, including climate crisis and how to make the village more sustainable
7. **PLANNING** - Applications received & WODC Decisions plus:
 - **Neighbourhood Plan** – to receive an update on progress with next steps to kick starting the process for a Neighbourhood Plan and discuss ways of encouraging involvement from residents
 - **Salt Cross Garden Village WODC Letter to Inspector** – details emailed around
 - **WODC Land Management Plans** – details emailed around
 - **Evenlode Catchment Partnership survey** – details emailed around
8. **REPORT OF COUNTY AND DISTRICT COUNCIL BUSINESS**
9. **FINANCIAL MATTERS:**
 - (a) Presentation of the monthly financial report
 - (b) Review of Budget and Precept Requirement for 2022/23
 - (c) Approval of invoices for payment
 - (d) To update on the review the effectiveness of internal audit process (to include review of financial system)
 - (e) Any other financial business
10. **PARISH COUNCIL STANDING ITEMS:**
 - (a) **Play Areas/Playing Field/Play Equipment Book** – to receive any reports plus:
 - **Water for cricket square** – to update on progress with adding a water supply to the new storage shed.
 - **Play equipment replacement for wooden climber and toddler area development** – to receive an update on installation of new equipment and to note damage to lime tree roots and consider any action deemed necessary
 - **Playground Inspection Training** - to receive an update on progress on updating the weekly play area checklist following Playground Inspection Training
 - **Play Area Annual Inspection & Post Installation Inspection** – to note items identified in both inspections and to discuss any action necessary
 - (b) **Village Highway Matters – to receive any reports:**
 - **Traffic calming measures** – to receive an update from Traffic Calming Working Group
 - **Speedwatch** – to receive an update from Speedwatch group

- **First and Last Mile** – to update on progress in transferring S106 funds to FLM to purchase buses for community bus service
- **Memorial trees** – to update on progress in getting broken/rotten posts replaced
- **Bus shelter on A4095** – to update on progress in getting a new shelter installed on A4095

(c) **Footpath & Bridleway matters/Footpath Book** – to receive any reports: Footpath signage on BR1 needs attention – this has been logged with OCC.

(d) **Garden of Remembrance** – to receive any reports plus:

(e) **Freeland Hall Management Committee** – to receive any reports

(f) **Village Pond** – to receive any reports

11. CORRESPONDENCE – To discuss and agree any actions arising from:

(a) OALC November update – details emailed around

(b) OALC – return of some Covid restrictions – details emailed around, and to consider any actions arising from the ongoing Coronavirus pandemic, in light of new Government restrictions, especially in relation to the delegation of powers to the Clerk, in discussion with the Chairman, to make decisions as necessary to keep the Council functioning.

(c) OCC Community Emergency Planning – to discuss whether the PC wishes to create a community emergency plan – details emailed around

(d) Oxfordshire Treescapes Project - to discuss whether the PC wishes to take part in the Treescapes Project

12. CIRCULATION

13. TO RECEIVE A MONTHLY UPDATE REGARDING FREELAND PRIMARY SCHOOL

14. ANY OTHER BUSINESS - for preliminary discussion only

15. DATE OF NEXT MEETING:

Ordinary Council Meeting: Monday 17th January 2022, 7.30pm, in the Village Hall.

Note: The Council is prohibited by law from making decisions on matters not included under any item in the published agenda except on certain matters in an emergency. The order of the Agenda items may be altered at the discretion of the Chairman.

Public Participation Session:

Each member of the public is entitled to speak once for no more than 3 minutes in the 10-minute Public Participation Session and may only speak in respect of business on the Agenda. Questions posed by the public shall be addressed to the Chairman and shall not require a response or debate although the Chairman may direct that a response to a question may be referred to a Councillor for an oral response or to the Clerk for a written or oral response. Names of those participating or addressing the Council may be recorded and published in Council minutes.

Lisa Smith, Parish Clerk.

13th December 2021