

## FREELAND PARISH COUNCIL

Councillors are hereby summoned to attend a meeting of Freeland Parish Council, to be held on **TUESDAY 19<sup>th</sup> APRIL 2022**, at **7.30pm** in the **VILLAGE HALL**. The public are invited to attend.  
The business will be as follows:

1. **PUBLIC PARTICIPATION SESSION** (see note below)
2. **TO RECEIVE APOLOGIES FOR ABSENCE**
3. **CODE OF CONDUCT: To receive any Amendments to Register of Members' Interests and Declarations of Interest from Councillors for matters to be considered at the meeting**
4. **APPROVAL OF MINUTES:  
To approve and sign as a correct record the Minutes of the Ordinary Parish Council Meeting held on Monday 21<sup>st</sup> March 2022.**
5. **URGENT BUSINESS - To receive any reports and discuss and agree any action as necessary**
6. **MATTERS ARISING FROM THE MINUTES:**
  - (a) **Mobile coverage in Freeland** – to receive an update on progress to improve mobile signal
  - (b) **Platinum Jubilee Celebrations** – to receive an update on any actions required for the Platinum Jubilee Celebrations on 5<sup>th</sup> June
  - (c) **Annual Parish Meeting** – to finalise arrangements
  - (d) **Oxfordshire Treescapes Project** – to receive an update on project
  - (f) **Donated bench for Village Hall Garden** – to receive update on bench installation
  - (g) **Woodland trust tree saplings**- to review and discuss tree planting locations
7. **PLANNING - Applications received & WODC Decisions plus:**
  - **Neighbourhood Plan** – to receive an update on progress with next steps to starting the process for a Neighbourhood Plan and discuss ways of encouraging involvement from residents, plus to consider topics/questions to include in a village survey.
  - **Inspired Villages planning application** – to receive an update
  - **Parish Online Mapping software** – to discuss how Councillors are getting on with new software and to discuss future use
  - **Salt Cross Garden Village AAP** –to approve submission of additional comments in response to planning inspector
8. **RAISING THE PARISH COUNCIL PROFILE** – to discuss setting up social media accounts and councillor profiles for Grapevine and social media
9. **REPORT OF COUNTY AND DISTRICT COUNCIL BUSINESS**
10. **FINANCIAL MATTERS:**
  - (a) Presentation of the monthly financial report
  - (b) Approval of invoices for payment
  - (c) Pension scheme – to update on employer enrolment duties
  - (d) Review of VAT reclaim
  - (e) Draft statement of receipts and payments from 2021-2022 financial year
  - (f) Parish Clerk salary and honorarium – to approve salary scale and to consider approving payment of honorarium to both clerks for work undertaken during handover period
  - (g) Any other financial business
11. **PARISH COUNCIL STANDING ITEMS:**
  - (a) **Play Areas/Playing Field/Play Equipment Book** – to receive any reports plus:  
Reports:
    - **Play park signage**- update on signage
    - **Junior slide**- to discuss quote for replacement chute and slide
  - (b) **Village Highway Matters – to receive any reports:**
    - **Traffic calming measures** – to receive an update from Traffic Calming Working Group
    - **Speedwatch**– to receive an update from Speedwatch group

- **Bus shelter on A4095** – to update on progress in getting a new shelter installed on A4095
- (c) Footpath & Bridleway matters/Footpath Book** – to receive any reports: Footpath signage on BR1 needs attention – this has been logged with OCC.
- (d) Garden of Remembrance** – to receive any reports plus:
  - **S106 Public Art funds** – to consider quote for new sculpture for GOR
- (e) Freeland Hall Management Committee** – to receive any reports plus:
  - Laurel hedge trimming by left hand side of village hall – to receive update
  - Village hall sustainability- to agree the new members
- (f) Village Pond** – to receive any reports
- (g) Amenity area** – to receive any reports
- (h) Allotment-** annual report has been received and circulated

**12. CORRESPONDENCE** – To discuss and agree any actions arising from:

- (a) OALC March update – details emailed around
- (b) West Oxon citizens advise bureau- email of thanks received for donation details emailed around
- (c) OCC temporary road closure- Lower road church Hanborough 19<sup>th</sup> April for 2 days details emailed around
- (d) OCC temporary road closure- Cuckoo Lane 6<sup>th</sup> June for 4 days details emailed around
- (e) Community first responders in Freeland- to discuss what is currently available for Freeland following death of resident
- (f) OALC – to consider sending template letter to local MP regarding allowing virtual meetings for Parish Councils to continue – details emailed around
- (g) Freeland Allotment- water charges. To consider implementing a water meter for the allotments and GOR

**13. CIRCULATION**

**14. TO RECEIVE A MONTHLY UPDATE REGARDING FREELAND PRIMARY SCHOOL**

**15. ANY OTHER BUSINESS** - for preliminary discussion only

**16. DATE OF NEXT MEETING:**

**Ordinary Council Meeting: Monday 16<sup>th</sup> May 2022, 7.30pm, in the Village Hall**  
**Annual Parish Meeting: Friday 22<sup>nd</sup> April 2022, 7.30pm, in the Village Hall.**

**Note:** The Council is prohibited by law from making decisions on matters not included under any item in the published agenda except on certain matters in an emergency. The order of the Agenda items may be altered at the discretion of the Chairman.

**Public Participation Session:**

Each member of the public is entitled to speak once for no more than 3 minutes in the 10-minute Public Participation Session and may only speak in respect of business on the Agenda. Questions posed by the public shall be addressed to the Chairman and shall not require a response or debate although the Chairman may direct that a response to a question may be referred to a Councillor for an oral response or to the Clerk for a written or oral response. Names of those participating or addressing the Council may be recorded and published in Council minutes.

Fay Friend, Parish Clerk.

12<sup>th</sup> April 2022